

Appendix No. 3

**To the Order of Chairman of the State
Commodity and Raw Materials Exchange of
Turkmenistan (GTSBT)**

dated December 26, 2008, No 01/05-55

**The list of documents necessary for registration of contracts at the State
Commodity and Raw Materials Exchange of Turkmenistan**

The contract of purchase and sale (domestic market)

1. Application Letter to the Commodity Exchange with the request for contract registration.

2. Submission of the contract in not less than three copies (original).

3. The letter of higher authority permitting registration of the contract (the state enterprises).

The original of Commodity Exchange transaction (under the contracts concluded in the exchange auctions).

4**. Documents confirming an origin of the goods:

- If the goods are delivered by the seller to territory of Turkmenistan - the contract, the cargo customs declaration;

- If the goods have been acquired by the seller in the domestic market - the contract, the goods delivery-and-acceptance certificate, the document of payment is issued according to conditions of repayment.

5 **. The information of the State Statistics Committee of Turkmenistan about market cost of the goods.

6 **. The conclusion of the tender commission under the contracts concluded by results of the tender on selection of suppliers (for the ministries, departments and the state enterprises) or the coordination of the Ministry of Finance of Turkmenistan under the contracts financed from the state budget of Turkmenistan.

7* **. The conformity certificate for foodstuff and medicines (in a case of change of the commodity list or increasing of quantity of the goods).

8* **. Certificate about availability of the goods signed by the head of the enterprise and by person responsible for materials, sealed by the stamp of the enterprise.

9. Documents confirming the right for carrying out of an entrepreneurial activity:

- To legal persons - the Charter or Regulations, the statement from Unified State Register of Legal Entities (EGRUL), the registration certificate;

- To entrepreneurs without formation of the legal entity - the patent and the registration certificate.

10 **. The licence for separate kinds of licensed activity.

Notes:

1. The Commodity Exchange is entitled to demand additional documents according to requirements of the current legislation of Turkmenistan, as well as depending on contract specifications.

2. Contract parties bear responsibility for reliability of documents represented to the Commodity Exchange.

* - at purchase and sale under condition of immediate transfer or delivery of the real goods.

** - Except the contracts concluded at the Commodity Exchange.

Appendix No. 4
To the Order of Chairman of the State
Commodity and Raw Materials Exchange of
Turkmenistan (GTSBT)
dated December 26, 2008, No. 01/05-55

The list of documents necessary for registration of contracts at the State
Commodity and Raw Materials Exchange of Turkmenistan

Additional agreement to the contract of purchase and sale (domestic market)

1. Application Letter to the Commodity Exchange with the request for additional agreement registration.

2. Additional agreement not less than three copies (original).

3. Copies of beforehand registered contract and additional agreements.

4 **. Origin of the goods (in a case of change of the commodity list or increasing of quantity of the goods):

- If the goods are delivered by the seller to territory of Turkmenistan - the contract, the cargo customs declaration;

- If the goods are acquired by the seller in the domestic market - the contract, the goods delivery-and-acceptance certificate, the document about payment are submitted according to payment conditions of the contract.

5. The conclusion of the tender commission under the contracts concluded by results of the tender on selection of suppliers (for the ministries, departments and the state enterprises) or the coordination of the Ministry of Finance of Turkmenistan under the contracts financed from the state budget of Turkmenistan (in a case of increasing the price of the contract).

The letter of higher authority permitting registration of additional agreement (the state enterprises).

6* **. The conformity certificate for foodstuff and medical products (in a case of change of the commodity list or increasing of quantity of the goods).

7 **. Appropriate license for separate kinds of licensed activity.

8* **. Certificate about availability of the goods signed by the head of the enterprise and by person responsible for materials, sealed by the stamp of the enterprise (in a case of change of the commodity list or increasing of quantity of the goods).

Notes:

1. The Commodity Exchange is entitled to request additional documents according to requirements of the current legislation of Turkmenistan, as well as depending on contract specifications.

2. Contract parties bear responsibility for reliability of documents represented to the Commodity Exchange.

* - at purchase and sale under condition of immediate transfer or delivery of the real goods.

** - Except the contracts concluded at the Commodity Exchange.